

RESOLUTION ADOPTING LOCAL LAW # 2 OF 2026 TO AMEND TOWN CODE TO INCREASE NUMBER OF ALTERNATE MEMBERS APPOINTED OR APPOINTABLE TO THE PLANNING BOARD AND ZONING BOARD OF APPEALS

RESOLUTION 26-41

RESOLUTION ADOPTING LOCAL LAW # 2 OF 2026 TO AMEND TOWN CODE TO INCREASE NUMBER OF ALTERNATE MEMBERS APPOINTED OR APPOINTABLE TO THE PLANNING BOARD AND ZONING BOARD OF APPEALS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the amendment to Local Law is pursuant to the authority and power granted to the Town of Lansing under and pursuant to Town Law §§ 267(11) and 271(15), Municipal Home Rule Law § 10, and the New York State Constitution, at Article IX. To the extent inconsistent with said Town Law § 267(11) and § 271(15), this Local Law continues to supersede the same as relates to alternate members of the Planning Board and Zoning Board of Appeals, respectively; and

WHEREAS, it is sometimes difficult to maintain a quorum or have full voting strength due to illnesses, absences, or conflicts of interest. Atop this, the size and complexity of many matters has grown such that it is deemed to be in the best interests of the Town to authorize additional alternate members for such land use review boards; and

WHEREAS, upon deliberation hereupon, Town Board of the Town of Lansing has RESOLVED as follows:

1. This amendment to the local law shall be incorporated into the Town Code, and the incorporator may designate such new section and numerical headings, or other indexed references, as make for a coherent Town Code, sequentially numbered or marked. Nothing in this local law is intended to disrupt or affect the existing Town Code, except to the extent any existing code provision is herein expressly amended, superseded, or repealed. All other provisions of the Town Code are hereby reaffirmed and continued in force and effect, and the codification of these amendments shall follow the procedure for amending the code as set forth in the code, or in the Town’s local laws, including but not limited to Local Law #2 of 2020; and
2. This Local Law shall take effect immediately, and the Town Clerk is directed to immediately file a copy of this Local Law with the New York State Secretary of State, as required by law.

The question of the adoption of such Resolution was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Laurie Hemmings, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye	Councilperson Laurie Hemmings – Aye
Councilperson Christine Montague – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Ruth Groff – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on March 18, 2026.

**TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK
LOCAL LAW NUMBER #2 OF 2026**

LOCAL LAW AMENDING TOWN CODE TO INCREASE NUMBER OF ALTERNATE MEMBERS APPOINTED OR APPOINTABLE TO THE PLANNING BOARD AND ZONING BOARD OF APPEALS

BE IT ENACTED by the Town Board of the Town of Lansing as follows:

SECTION 1: AUTHORITY AND SUPERSESSION - This Local Law is enacted pursuant to the authority and power granted to the Town of Lansing under and pursuant to Town Law §§ 267(11) and 271(15), Municipal Home Rule Law § 10, and the New York State Constitution, at Article IX. To the extent inconsistent with said Town Law § 267(11) and § 271(15), this Local Law continues to supersede the same as relates to alternate members of the Planning Board and Zoning Board of Appeals, respectively.

SECTION 2: PURPOSES - It is sometimes difficult to maintain a quorum or have full voting strength due to illnesses, absences, or conflicts of interest. Atop this, the size and complexity of many matters has grown such that it is deemed to be in the best interests of the Town to authorize additional alternate members for such land use review boards.

SECTION 3: AMENDMENT OF TOWN CODE § 7.3 - Town code § 7.3, relating to alternates for the Planning Board and Zoning Board of Appeals is repealed and re-stated in its entirety as follows:

“Alternate members of the Planning Board and Zoning Board of Appeals shall be appointed by the Town Board for a term of up to one year, running from January 1 through December 31 and until any successor is appointed and duly seated, unless the Town Board shall decide not to fill that alternate position. The Planning Board may have up to three alternate members appointed at any one time and the Zoning Board of Appeals may have up to two alternate members appointed at any one time. However, nothing requires the filling of all such alternate positions, or any vacancies as may arise, at any given time. Prior to appointment the Town Board shall refer the name of the proposed alternate member, together with any application materials provided by such candidate, to the Planning Board or the Zoning Board of Appeals, respectively, for review and comment. No alternate member may be appointed to the Planning Board or the Zoning Board of Appeals for more than seven terms.”

SECTION 4: CODIFICATION - This local law shall be incorporated into the Town Code, and the incorporator may designate such new section and numerical headings, or other indexed references, as make for a coherent Town Code, sequentially numbered or marked. Nothing in this local law is intended to disrupt or affect the existing Town Code, except to the extent any existing code provision is herein expressly amended, superseded, or repealed. All other provisions of the Town Code are hereby reaffirmed and continued in force and effect, and the codification of these amendments shall follow the procedure for amending the code as set forth in the code, or in the Town’s local laws, including but not limited to Local Law #2 of 2020.

SECTION 5: SAVINGS - The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of this local law as declared by the valid judgment of any court of competent jurisdiction shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase in this local law, which shall remain in full force and effect.

SECTION 6: EFFECTIVE DATE - This Local Law shall take effect immediately, and the Town Clerk is directed to immediately file a copy of this Local Law with the New York State Secretary of State, as required by law.

PRIVILEGE OF THE FLOOR – COMMENTS

A resident spoke in support of the Myers Road Trail Leg and the Town's Greenway Plan.

A member of the Town Planning Board raised concerns about the Town Board appointing an individual to the Planning Board who is actively suing the Town over a Zoning Board of Appeals decision. They argued this appointment could create legal liability, damage Board morale, and foster a divisive atmosphere. They further contended the applicant had "formalized bias" against the Cayuga Data Campus through their involvement with the group FLX Strong and ongoing litigation. They urged the Board to require a public promise of recusal regarding all data center matters to avoid the risk of judicial invalidation of future board decisions.

A resident voiced strong opposition to the proposed data center, citing significant environmental and community concerns. They argued the project would increase water

temperatures, worsen blue-green algae issues in the lake, and harm local wildlife and fish. They also expressed worry that the center would lead to higher utility prices and increased traffic without providing significant job growth, concluding that the project's progress was "appalling".

DEPARTMENT OF PUBLIC WORKS REPORT – MICHAEL MOSELEY

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.



DEPARTMENT OF PUBLIC WORKS REPORT
March 2026

NEW DEPARTMENT OF PUBLIC WORKS BUILDING:

- Maintenance of erosion controls continue per weekly SWPPP inspections.
- Sanitary under slab trenching, piping, backfill and compaction were performed.
- Exterior metal wall panels began late February.
- Interior bollards inside truck bay were installed.
- Interior concrete masonry units (CMU) to resume.

Anticipated in March and April

- Wall Panels: Late February start through mid-March 2026.
- Roof System: 45d duration provided by GC. (Follows Wall Panels)
 - Anticipated start: Late March 2026
 - Roofing pre-installation meeting to occur prior to start of roofing.
- Trims & Gutters: 25d duration provided by GC. (Follows Roofing)
- Continue masonry (CMU) at interior of DPW facility.
 - (Locker Rooms / Bathrooms / Electrical Room, Maintenance Areas)
- Interior mezzanine structural steel – follows interior CMU.
- Mechanical Equipment at mezzanines.
- Concrete slab on grade for Admin / Locker Room Areas – April 2026

Utilities

- Storm Drainage Structures / Piping – Resumed March 9, 2026
- Water main at exterior to resume pending suitable weather.
- Generator is on site.

WINTER MAINTENANCE:

- Due to ongoing winter storms affecting New York and neighboring states, many municipalities faced significant salt shortages, with some having no supply available. The Lansing Department of Public Works contacted Cargill, which was experiencing a high volume of salt requests, and was able to secure a shipment. This ensured continued roadway safety for the Town.
- Crew members continue to work tirelessly to ensure the roads are plowed, salted, and safe for everyone in the community.

SPRING MAINTENANCE:

- With warmer weather on the horizon, crew members have started on servicing equipment for spring work while still providing winter maintenance of roads for the Town.

WATER MAINTENANCE:

- Crew members utilized the Town's Vac Truck to perform maintenance on water valves throughout Town.

OFFICE:

- The Town of Lansing continues to work hand in hand with the Village of Lansing and the Village of Cayuga Heights regarding the Intermunicipal Agreement for Sewer District One.

MEETINGS ATTENDED BY THE HIGHWAY SUPERINTENDENT/DIRECTOR OF PUBLIC WORKS:

- Mike Moseley, the Director of the DPW/Highway Superintendent, and Kevin May, Working Supervisor, attended the 2026 Advocacy Day in Albany. While in Albany, they met with Senator Lea Webb and Assemblymember Dr. Anna Kelles to discuss increasing the CHIPS road budget, which municipalities across New York State rely on to maintain and improve local roads. The Senate added \$310 million, and the Assembly added \$150 million in their respective one-house budget proposals. In addition to the proposed increase to the CHIPS program, they discussed maintaining current funding levels for EWR, PAVE-NY, POP, and Bridge-NY. Local governments use these funds, along with local sales tax revenue, to improve roadway infrastructure.
- Commissioner Meeting with Bolton Point: *Responsible for passing resolutions that govern Bolton Point.*
- Engineering and Operations Meeting with Bolton Point: *Responsible for the infrastructure of the municipalities that make up Bolton Point.*
- Highway Barn Committee: *Responsible for working with architects, engineers, and construction managers on the design and development of the new Department of Public Works facility.*
- Lansing Town Department Heads Meetings.
- Capital Improvement Committee.
- Personnel Management Committee.

PARKS AND RECREATION REPORT – PATRICK TYRRELL

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.



March 2026
Town Board Report

RECREATION:

- Current and upcoming programs include Co-ed T-ball, GirlStrong, Hitcats Winter baseball, LBP, LSP, Lansing WaterCats Swimming, Horseback Riding, Travel Volleyball, YogaChi, Strength and Stretch, Cardio Step, and Adult Volleyball.
- Lansing WaterCats Swim Team will be participating in the 2026 NI Gold Championship swim meet this weekend, March 20-22nd at the Webster Aquatic Center.
- Our 5th and 6th grade Boys Travel basketball teams participated in the Newfield Recreation Boys Basketball Tournament on Sunday, March 8th.
- The ballfield electric project has been completed. Thank you to John Hatfield and Al Budd.
- Halco has been asked to come back as soon as possible to clean up and seed the disturbance they made behind the Town Hall. We are hoping this can be done before baseball and softball start.
- The 2026 Summer Program Book will be available at the end of this week.

PARK:

- New kayak rack has been built and put in place of the old one.
- Equipment maintenance (cleaning, service, and repairs). New Ventrac multi-purpose unit has arrived.
- Extensive shop cleaning/organizing was completed at the park shop in preparation for this season.
- Large trees on the beachfront have been removed.

- Preparation for 6 new campsites (non-electric) has begun at the park.
- Picnic tables are being repaired in preparation of the 2026 season.
- Continue to plow the park out to allow a path for walkers. Our walkers are extremely grateful.

TRAILS:

- The crew has been performing some basic maintenance on trails.
- Parking lot has been plowed as needed.
- Friends of Lansing Center Trails (FOLCT) had their first “Trail Tuesday” of the season. They picked up several bags of garbage.
- FOLCT meeting was held on March 2nd.
- Trails Working Group meeting was held on March 12th. We are nearing completion of the Lansing Greenway Master Plan.
- Met with Ed Dubovi of the CAC on March 17th.
- Request for Town Board approval to send the property owners on the north side of Myers Road a form letter giving them information on the possibility of the Myers Road Trail.

TOWN HALL/COMMUNITY CENTER:

- Halco has met with Building Maintenance and gone over some of the project. They should be back this week to complete a parts list for what is required to complete the project.
- Website information and templates have been sent to the Town Board for review.
- Continued issues with doors on both the Community Center and the Town Hall, not latching properly.
- The Town Historian now has a laptop, docking station and monitors in the Records Building.

As always, thank you to our DPW for loaning their equipment to our department and other collaboration efforts.

This is only a very brief overview of what the Parks & Recreation department does. If you have questions or would like to meet with me one on one, please let me know.

Pat also reported:

Myers Trail Letter to Residents: He inquired if the Town Board was interested in completing a public engagement or letter for Myers Trail to residents. Town Board supported a letter which Pat will draft and submit to the Town Board.

TOWN CLERK REPORT – DEBORAH MUNSON

No report.

LANSING COMMUNITY LIBRARY REPORT – ANNIE JOHNSON

No report.

LANSING YOUTH SERVICES REPORT – RICK ALVORD

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Lansing Youth Services Town Board Report March 2026

Flight Fanatics Mondays, 1/12 - 2/26 Enrollment: 14, Males: 13, Females: 1 Average Daily Attendance: 9. # of Program Days: 4 Life Skills: Planning/ Organizing, Problem Solving What a busy building program Flight Fanatics was! The group worked hard on completing their rockets in time for the final day, launch day! Participants practiced modifying their airplanes for specific tasks and honed problem-solving skills by making modifications to the wings, and airplane design to cater to the individual competitions. On launch day, the group headed to Buttermilk Falls State Park. Every

rocket took off, and several rockets were recovered. While on the drive back, students talked about what they would do differently next time to make their rockets return, and they even discussed making custom parachutes for them!

**Outdoor Cooking Tuesdays, 1/13 - 2/27 Enrollment: 12, Males: 11, Females: 1
Average Daily Attendance: 8 # of Program days: 6 Life Skills: Learning to Learn,
Personal Safety**

This group was very lively and they were all about being outdoors. Despite weather holding us inside for a few days, when they were around the fire cooking, it was a whole new world. One participant has been inspired by the goal of making a ferro rod fire and has inspired others to try. He has gotten very close to this goal. The group cooked burgers, cinnamon snakes and banana boats over the fire. With all these cooking projects, youth learned how to maneuver their food around the coals and flame safely with handmade tongs, this has provided opportunities to practice fire safety while making tasty meals.

**Methods of Music Wednesdays, 1/14 - 2/25 Enrollment: 10, Males: 6, Females: 4
Average Daily Attendance: 10 # of Program days: 5 Life Skills: Learning to Learn,
Social Skills.** This new music program has taught everyone a lot! After the DJ day, participants were able to explore their musical ambition from a blank slate. Utilizing the free music making site, Bandlab, students recorded their own sounds, used premade beats, recorded actual playing, and blended it all together! This was very popular and one student made a song that rivals many video game songs. They loved recording sounds together and seeing how they could manipulate what they recorded. For the final day, students requested another DJ and karaoke day. Almost everyone took a turn on the mic, and when they weren't singing or rapping, they were drawing to the music, resulting in pictures, abstract drawings, or words they associated with that song. This program is a strong candidate to happen again!

**Delicious Desserts Thursdays, 1/15 - 2/26 Enrollment: 11, Males: 6, Females: 5
Average Daily Attendance: 11 # of Program days: 6 Life Skills: Teamwork, Disease
Prevention.**

This popular program always had a full crowd, eager to make some tasty treats together. Students worked in pairs or small groups, building intrinsic motivation to make their treat "the best". One participant suggested two different recipes that we made and both were very successful. The brownies were a huge hit, and family feedback proved it! Blueberry jam cookies were the second, and despite some push back, the general feedback was, wow, I don't like blueberries, but these are good!" It may have been the sugar sprinkles that helped, overall, the recipe was a success that students brought home for their families to try

Lansing Youth Employment

Youth Employees are doing well at the Lansing Public Library and recently there have been several applications to work at that location. As positions are currently full at the Lansing Library, other options have been available for work. One being at the Lansing High School Library assisting with book organization and inventory, and work on getting a placement with the afterschool program at the elementary school continues. Training scheduled for the next Youth Employment meeting will include workplace etiquette and fulfilling mandatory training requirements.

TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER

Reviewed the report below and submitted it to the Town Clerk.

**Tompkins County Legislator
Michael Sigler
March 2026**

Hello and thank you for having me in again. I want to thank Monica Savage, Tompkins County Communication Director, whose reports I draw liberally from.

The Asteri building downtown has been in the news. The building was posted as not habitable by the Ithaca Fire Department earlier this month meaning no one would be

allowed to stay there. About 150 people needed to find other places to live. The County jumped in to help facilitate that. It was a herculean effort, and I want to thank our staff for working long hours on this issue. The repairs needed to pass fire inspection have either been done or are being done and a pressure test is expected to be done on the stairwell, the main fire exit, this week and the building reopened if it passes fire inspection or if another solution can be put in place, like a fire watch, that will satisfy the fire marshall. The County health department was already citing Vencino group for violations that add up to, I'm told, about \$50,000. Once this building reopens, the City and County will need to force changes to improve conditions at the building which has become the number one police and fire call location in the City.

Tompkins County is proposing the new construction of a 21,000 square feet emergency shelter serving adults who are homeless, with a particular focus on those facing significant barriers to accessing traditional shelters due to factors such as substance use, mental health issues, or past trauma. The proposed shelter will be located at 227 Cherry Street in Ithaca, the current site of the Code Blue shelter.

You can check out the brand-new project web page [//tcgov.co/emergencysshelter](https://tcgov.co/emergencysshelter) and it features:

- Project timeline
- Fact sheet
- Public presentations
- Design plans
- Statement of need
- Shelter capacity
- Development partners
- Operational partner
- Feedback opportunity

The Tompkins County Department of Assessment began operating from its new location at 31 Dutch Mill Road in Lansing, starting Monday.

The relocation marks the end of more than 56 years of operations at 128 East Buffalo Street in downtown Ithaca and is part of the County's broader Center of Government project, which will modernize and consolidate county facilities. The building at 31 Dutch Mill Road will also be the temporary home of the Tompkins County Office for the Aging.

The Legislature unanimously confirmed the appointment of Leon Holden as Tompkins County's new Chief Equity and Diversity Officer (CEDO) following a national search. County Administrator Korsah Akumfi stated that the interview panel recommended Holden after a competitive process, and the appointment was brought forward for legislative confirmation as required by the County Charter.

As requested by the legislature, county administration presented two scenarios for the Center of Government project. The discussion largely centered on two main building sizes: a larger option with approximately 57,000 square feet and a smaller version with roughly 37,000 square feet. The building size is driven primarily by departmental space needs and the goal of consolidating county operations currently spread across multiple buildings and leased spaces.

Both resolutions failed, and the legislature defaulted back to the previously adopted resolution from 2025, which authorized a Center of Government project of about 45,000 square feet with a cap of up to \$50 million, including related renovations to other county buildings.

The County is moving forward with its minimum wage study. The launch event for the study which will look at enacting a countywide minimum wage higher than the state minimum wage will March 24th at 6 pm at the Health Department, 55 Brown Road. I encourage folks to attend, particularly employers who will have to make big decisions if this study turns into policy.

Mike also reported:

The Tompkins County Legislature asked the DEC not to approve a permit for water withdrawal at the Cayuga Operating site. The previous permit allowed for the withdrawal of 250 million gallons per day and the current proposal is requesting one million gallons per day. The County Legislature would like it to be zero. Mike expressed concern that the County Legislature’s request for the DEC to deny the current water permit might backfire. He stated that the current permit is strictly limited to power plant use and cannot simply be swapped for a data center. By asking the DEC to weigh in now, he worried the legislature might inadvertently prompt the DEC to create new language that actually authorizes water usage for a data center, which is not currently permitted.

To provide perspective on the volume of water being discussed, Mike compared a potential one million gallon per day withdrawal to natural inflows into Cayuga Lake. He pointed out that Fall Creek contributes an average of 176 million gallons daily and Salmon Creek adds an average of about 69 million gallons daily, suggesting that the data center's potential impact would be minimal compared to these sources and general runoff.

CONSENT AGENDA

a. RESOLUTION REAPPOINTING MEMBERS AND LIAISONS TO ZONING ADVISORY COMMITTEE

RESOLUTION 26-42

RESOLUTION REAPPOINTING MEMBERS AND LIAISONS TO ZONING ADVISORY COMMITTEE

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Resolution 25-106, August 20, 2025, created, charged, and appointed members and liaisons to the Zoning Advisory Committee (ZAC) for a one-year term, but identified the end of the first term as December 31, 2025; and

WHEREAS, there were delays in the commencement of the project, the committee did not meet until December 2025, and meetings will continue through 2026; and

WHEREAS, this is a Type II SEQRA Action and matter, such that no EAF or other environmental review is required under 6 NYCRR § 617.5, and the Town Board has considered and deliberated upon each and all of the above matters; SO THEREFORE, be it now RESOLVED as follows:

1. The following persons are hereby appointed to the ZAC for a term of one year each, with no term limits, and with the term of this appointment to last until the later of December 31, 2026, or until any successor members are appointed:

Nathaniel Rogers, Chair
Lauren Baker
John Duthie
Eric Eisenhut
John Hatfield
Scott Russell
Brandon Siebert
Eileen Stout
David West

2. The following liaisons are appointed to the ZAC:

Thomas Butler, liaison from the Planning Board
Dean Shea, alternate liaison from the Planning Board
Ruth Groff, liaison from the Town Board
Joseph Wetmore, alternate liaison from the Town Board

John “Jack” Young, liaison from the Zoning Board of Appeals

b. RESOLUTION APPROVING DISSOLUTION OF 2023 AGRICULTURE AND FARMLAND PROTECTION COMMITTEE, AND RE-FORMATION OF THE AGRICULTURE AND FARMLAND PROTECTION COMMITTEE UNDER TOWN CODE CHAPTER 7

RESOLUTION 26-43

RESOLUTION APPROVING DISSOLUTION OF 2023 AGRICULTURE AND FARMLAND PROTECTION COMMITTEE, AND RE-FORMATION OF THE AGRICULTURE AND FARMLAND PROTECTION COMMITTEE UNDER TOWN CODE CHAPTER 7

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, upon the long-standing recognition of a continuing need for a functioning Agriculture and Farmland Protection Committee for a multitude of town tasks, from periodic evaluation of agricultural regulations and zoning laws that affect agriculture, to periodic adoption of updated county agricultural district maps, the Town Board has determined that it is in the public interest to maintain an Agriculture and Farmland Protection Committee; and

WHEREAS, the formation of such committee is a Type II SEQRA Action such that no further environmental review is required, and upon deliberation upon the foregoing, the Town Board has determined and resolved as follows:

1. The dissolution of the existing Agricultural and Farmland Protection Committee is hereby approved, and the formation and creation of a new Agriculture and Farmland Protection Committee (“AFPC”) is also hereby approved. Such committee shall be a Standing and General Committee under Town Code Chapter 7.
2. The AFPC shall be comprised of one Chairperson and at least 4 members. At least 2 members of the AFPC shall be owners of, or substantially involved in, the operation of a commercial farming enterprise located in the town that engages in the production, preparation, or marketing of fruits, vegetables, field crops, nursery stock, flowers, livestock or livestock products, including commercial horse boarding and breeding operations, Christmas tree farming, timber processing, the production of compost, mulch, or other biomass crops, woodland farm products, and beekeeping or honey production.
3. Appointments are for 3-year terms running concurrently. All members serve at the pleasure of the Town Board, and any vacancy shall be filled for the remainder of the term by appointment by the Town Board. Members of the AFPC may resign or withdraw at any time, with or without cause, and written resignation shall be irrevocable once communicated to the Chair, the Town Clerk, or the Town Supervisor. The following persons be and hereby are appointed to the AFPC for three-year terms: Steve Nedrow, Chairperson, Adam Buck, Vice Chairperson, John Fleming, Todd Eldred, James Hatfield, Jeannine Kirby, Peter Larson III, Larry Moore, and Ken Patchen.
4. The AFPC shall pursue agricultural and farmland promotion and protection goals as outlined in NYS Agriculture and Markets Law Article 25-AAA, in the General Municipal Law and Town Law, and as more specifically defined and proposed in the 2015 Town of Lansing Agriculture and Farmland Protection Plan, as adopted September 2016 and the Town of Lansing Comprehensive Plan (2018). The AFPC shall thus and also pursue the following purposes, goals, reviews, operations, and recommendations:
 - a. To advise the town regarding agricultural policy in the town; to provide educational resources for sharing information among farmers and agriculturally based businesses; and to educate town residents and officials about farming and farmland issues; and to examine and monitor trends in agriculture and local farming activity to help identify obstacles and fiscal issues facing agricultural enterprises and negative pressures and impacts upon agricultural lands and soils.

- b. To provide regular input, comment, and analyses upon zoning, site planning, taxation, and other regulatory issues pertaining to agriculture, agricultural sales, and the development, transportation and marketing of agricultural and woodland goods and products in commerce in and through the town; and to identify and promote direct marketing and commodity marketing opportunities for local farmers, expand value-added agricultural operations in the town, and identify and promote methods whereby existing farmers can be encouraged to continue in active agricultural operation, and to assist in the connection between those interested in agricultural businesses and production and the location of available opportunities and lands within the town to fulfill such goals.
 - c. To develop, promote, and encourage appropriate conservation strategies, best-practices, and sustainable agricultural practices and activities and, whenever requested by the town to review and advise upon private and public development and redevelopment projects, including the environmental reviews thereof, with a specific focus upon the impact or potential future impacts upon agriculture, agricultural enterprises, and future agricultural opportunities and developmental plans within the town and surrounding areas and regions.
 - d. To provide input for annual additions to the County Agricultural Districts, input upon the eight-year review of County Agricultural Districts, to encourage and assist applications to farmland preservation programs and, when such applications are submitted, provide input into the review thereof.
 - e. To review, suggest updates to, and take the lead in implementing and developing further recommendations relating to the Town's Agricultural and Farmland Protection Plan, to recommend reasonable and desirable changes to this listing of responsibilities, to undertake other appropriate tasks requested by the Town Board, and examine any other matters reasonably and directly related to the above tasks and goals.
5. The AFPC shall meet at least quarterly at such times and locations as shall be set by the Chairperson. The AFPC may meet more often or at regularly scheduled times and intervals as the AFPC may decide. The AFPC shall also hold at least one meeting a year to which the general public and members of the local farming community are invited to attend as guests. The AFPC shall submit its meeting minutes and a quarterly operating report to the Town Board as to matters reviewed, considered, undertaken, or decided upon, whether formally or informally.
6. Town staff and agencies shall reasonably cooperate to provide data, information, and support to the AFPC to assist it in the pursuit of the goals and purposes described herein. The AFPC may request technical assistance and specialized advice from any resource it may deem appropriate, including but not limited to local residents and municipalities, the Tompkins County Departments of Planning or Assessment, the Tompkins County Soil and Water Conservation Council, the Tompkins County Agriculture and Farmland Protection Board, the Finger Lakes Land Trust, the American Farmland Trust, the Land Trust Alliance, the New York Agricultural Land Trust, the New York Planning Federation, the Cayuga Lake Watershed Intermunicipal Organization, and the NYS Department of Agriculture and Markets.
7. The AFPC may also adopt such internal operational rules and policies as are consistent with law and Town Code Chapter 7, and any rules or standards promulgated by the Town Board.
8. The AFPC shall not authorize any expenditure of town funds or enter into any contract arrangements for payment of services. Funds necessary for proper committee operations or technical assistance may be requested from the Town Board and, in accordance with customary procedures, the Town Board may authorize such funds, approve the expenditure thereof, and execute contracts in support of approved expenditures. The Town Board may also, consistent with budgetary requirements and rules, provide budgetary funding for the AFPC's use for paper, mailing, and the like, and related miscellaneous expenses relating to the work of the AFPC.

c. RESOLUTION STATING WHICH TOWN POSITIONS ARE REQUIRED TO FILE ANNUAL ETHICS DISCLOSURE STATEMENTS

RESOLUTION 26-44

RESOLUTION STATING WHICH TOWN POSITIONS ARE REQUIRED TO FILE ANNUAL ETHICS DISCLOSURE STATEMENTS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Resolution 24-97 adopted Local Law Number 2 of 2024 to Amend and Update Town Code Chapter 18: Ethics, which stipulates in §18-3 (B) that “All Town officers and employees are required to file annual disclosure statements on forms as are approved by the Town Board from time to time by resolution. The Town Board shall determine annually at its operational meeting which “employees” or positions are required to file annual disclosure statements, and such list(s) may be amended by resolution of the Town Board at any time,” and

WHEREAS, the Board of Ethics was consulted as to that Board’s preference of employees or positions that should be included in the list, their determination was that the list should be updated to include anyone responsible for receiving or dispersing funds who is not already on the list, and upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED that in accordance with Local Law Number 2 of 2024 §18-3 (B) the following officers and employees are required to file an annual disclosure statement:

- a. All elected officials
- b. All staff in the Supervisor’s office
- c. All staff in Town Clerk’s office
- d. All department heads
- e. Court Clerk
- f. Deputy Highway Superintendent
- g. Secretary to the Director of Public Works/Highway Superintendent
- h. All Code Enforcement Officers
- i. All Town Planners
- j. Administrative Assistants in the Planning and Code Enforcement office
- k. Administrative Assistants in the Parks and Recreation office
- l. All members of statutory and governmental bodies (Planning Board, Zoning Board of Appeals, Conservation Advisory Council, and Board of Ethics)
- m. Chairpersons of all standing and general committees
- n. Any counsel, attorney, engineer, architect, or any other consultant acting in a professional capacity employed by the Town on a regular or special basis

d. RESOLUTION FOR THE CREATION OF PARKS AND RECREATION POSITIONS IN THE CIVIL SERVICE POSITION LISTING

RESOLUTION 26-45

RESOLUTION FOR THE CREATION OF PARKS AND RECREATION POSITIONS IN THE CIVIL SERVICE POSITION LISTING

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing established compliance under the New York State Civil Service Agency to qualify employment positions in the Town of Lansing in accordance with Section 22 of Civil Service Laws, Rules and Regulations; and

WHEREAS, by regulation of Civil Service Law the Town must create a position and approve the job description before making an appointment; and

WHEREAS, the Town has determined the need to create a promotional line of Parks & Recreation positions in line with Tompkins County; now, therefore, be it

RESOLVED, the Town Board of the Town of Lansing does hereby establish the following positions in accordance with the applicable New York State and Tompkins County Civil Service rules:

The following positions are established and are positions in the competitive class pursuant to Section 44 of the Civil Service Law:

- (a) (one) – Director of Parks and Recreation
- (b) (one) – Assistant Director of Parks and Recreation
- (c) (one) – Recreation and Youth Coordinator;

and be it further RESOLVED, the Town Board does hereby approve the job descriptions for said positions as created and monitored by Tompkins County Civil Service; and be it further

RESOLVED, the Bookkeeper to the Supervisor shall include said positions in the Town of Lansing’s Civil Service Position Listing and include positions in the following Classes on the Office Staff Classification Listing:

- Director of Parks and Recreation- class II
- Assistant Director of Parks and Recreation- class FF
- Recreation and Youth Coordinator- class EE;

and be it further RESOLVED, the current Recreation Supervisor position becomes obsolete.

e. RESOLUTION APPROVING AUDIT AND SUPERVISOR’S REPORT

RESOLUTION 26-46

RESOLUTION APPROVING AUDIT AND SUPERVISOR’S REPORT

The Supervisor submitted her monthly report for the month of January 2026, to all Board Members and to the Town Clerk. The Supervisor’s Report was reviewed by Councilperson Judy Drake. The bills were reviewed by Councilperson Judy Drake and Councilperson Joseph Wetmore. The Supervisor’s Report be approved as submitted and the Bookkeeper or the Accountant is hereby authorized to pay the following bills.

CONSOLIDATED ABSTRACT # 003

TOWN OF LANSING				
Abstract # 003				03/13/2026
Summary by Fund				10:18:44
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND TOWNWIDE	5,229.03	133,928.71	139,157.74
B	GENERAL FUND OUTSIDE VILLAGE	104.42	57,716.99	57,821.41
DA	HIGHWAY FUND TOWNWIDE	164.39	179.77	344.16
DB	HIGHWAY FUND OUTSIDE VILLAGE	40.00	776.66	816.66
HG	DPW FACILITY PROJECT	382.64	2,893.20	3,275.84
SL1-	LUDLOWVILLE LIGHTING DISTRICT	106.09	22.17	128.26
SL2-	WARREN ROAD LIGHTING DISTRICT	790.39	23.67	814.06
SL3-	LAKEWATCH LIGHTING DISTRICT	1,240.98	83.59	1,324.57
SS1-	WARREN RD SEWER	203.34	4,545.18	4,748.52
SS3-	CHERRY ROAD SEWER DISTRICT	24.20	170.50	194.70
SW	LANSING WATER DISTRICTS	2,844.97	18,143.53	20,988.50
TA	TRUST & AGENCY	13,283.66	82,052.72	95,336.38
Total:		24,414.11	300,536.69	324,950.80

CONSOLIDATED ABSTRACT # 301

TOWN OF LANSING

**Abstract # 301
Summary by Fund**

03/13/2026
10:16:45

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND TOWNWIDE	606.69	23,964.00	24,570.69
B	GENERAL FUND OUTSIDE VILLAGE		9,398.82	9,398.82
DA	HIGHWAY FUND TOWNWIDE	3,600.34	94,479.89	98,080.23
DB	HIGHWAY FUND OUTSIDE VILLAGE		1,921.97	1,921.97
HG	DPW FACILITY PROJECT		656,991.95	656,991.95
SS1-	WARREN RD SEWER		2,820.16	2,820.16
SW	LANSING WATER DISTRICTS		5,805.53	5,805.53
Total:		4,207.03	795,382.32	799,589.35

f. CONSENT AGENDA RESOLUTIONS 26-42 – 26-46

RESOLUTION 26-47

CONSENT AGENDA RESOLUTIONS 26-42 – 26-46

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Resolutions **26-42 – 26-46**, are hereby approved as presented, and

The question of the adoption of such proposed Consent Agenda Resolutions were duly motioned by Councilperson Judy Drake, duly seconded by Councilperson Joseph Wetmore, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye Councilperson Laurie Hemmings – Aye
 Councilperson Christine Montague – Aye Councilperson Joseph Wetmore – Aye
 Supervisor Ruth Groff – Aye

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on March 18, 2026.

RESOLUTION APPOINTING ALTERNATE MEMBERS TO THE TOWN OF LANSING PLANNING BOARD

Town Board discussed what the privilege of the floor speaker stated, and other residents’ concerns regarding the appointment of Aimee Caffrey with her involvement in the group FLX Strong and ongoing litigation pertaining to the Data Center. Both Aimee Caffrey and the Town Board should ask the Ethics Board to make decisions on her involvement when it comes to the Data Center.

RESOLUTION 26-48

RESOLUTION APPOINTING ALTERNATE MEMBERS TO THE TOWN OF LANSING PLANNING BOARD

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Planning Board had three members whose terms expired on December 31, 2025; and

WHEREAS, the Town appointed two of the three members at the January 21, 2026 meeting, with no consensus on the remaining vacancy, the Town Board retired to Executive Session at the February meeting to discuss the attributes of the two candidates; and

WHEREAS, the Town Board determined that i) an additional alternate position would be created for each of the Planning Board and the Zoning Board of Appeals; and ii) both candidates would be considered for appointment at the March Town Board meeting; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. Aimee Caffrey is hereby appointed as an Alternate Member to the Town of Lansing Planning Board for a one-year term effective March 18, 2026, through December 31, 2026, to serve at the pleasure of this Board, and
2. John Duthie is hereby reappointed as an Alternate Member to the Town of Lansing Planning Board for a one-year term effective March 18, 2026, through December 31, 2026, to serve at the pleasure of this Board, and
3. The Town Clerk shall administer the oath of office for such appointments.

The question of the adoption of such Resolution was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Laurie Hemmings, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye	Councilperson Laurie Hemmings – Aye
Councilperson Christine Montague – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Ruth Groff – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on March 18, 2026.

RESOLUTION APPROVING AND AUTHORIZING THE LICENSE AGREEMENT WITH SCOOPS OF LANSING UNTIL DECEMBER 2026, AS SUBJECT TO PERMISSIVE REFERENDUM AS REQUIRED BY LAW

RESOLUTION 26-49

RESOLUTION APPROVING AND AUTHORIZING THE LICENSE AGREEMENT WITH SCOOPS OF LANSING UNTIL DECEMBER 2026, AS SUBJECT TO PERMISSIVE REFERENDUM AS REQUIRED BY LAW

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, The Town of Lansing has been the landlord of the tenant known as Scoops of Lansing by virtue of purchasing the land at 104 Auburn Road and receiving an assignment of the said lease from the prior owner thereof; and

WHEREAS, the current lease expires on the 20th day of April 2026; and

WHEREAS, the tenant wishes to extend its operations for one more season in 2026, but has determined that Scoops of Lansing will not open for business in 2027, therefore requesting that the term of the license be effective from the 21st day of April 2026, ending on the 31st day of December 2026; and

WHEREAS, upon due deliberation upon such request and the terms of the license, the Town Board of the Town of Lansing has hereby

RESOLVED, that the License Agreement with Scoops of Lansing be and hereby is approved, and that the Town Supervisor be and hereby is authorized to execute the same by, for, on behalf of, and in the name of the Town of Lansing immediately upon the expiration of the permissive referendum period (30-days), or after the taking of votes upon a proposition to approve or disapprove this resolution.

The question of the adoption of such Resolution was duly motioned by Councilperson Judy Drake, duly seconded by Councilperson Joseph Wetmore, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye Councilperson Laurie Hemmings – Aye
Councilperson Christine Montague – Aye Councilperson Joseph Wetmore – Aye
Supervisor Ruth Groff – Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on March 18, 2026.

BOARD MEMBER REPORTS

Judy Drake

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Judy Drake Town Board Member Report March 2026

Capital Improvement Committee - no meeting

Lansing Business Alliance - February 24, 2026-

Provided update on Town Board actions. Discussed outcome from February pancake breakfast and preparing for March breakfast. Provided an update from the Town Board meeting.

Lansing Fire Commissioners- March 3, 2026-

Calls for month: Fire: 43 EMS: 55 No Response=0 Total Calls: 98 Total Calls for Year: 211

Personnel Management Committee – February 24, 2026

See notes.

Ag Committee – no meeting

Lansing Zoning Board of Appeals - March 11, 2026 -

Action: 286 Jerry Smith Road Area Variance to be able to subdivide the property. Chair Young announced that the ZBA will be considering the SEQR in place of the Planning Board at the next meeting.

Parks, Trails -Working Group – March 12, 2026-

Attended meeting to hear an update on Greenway master plan.

Laurie Hemmings

No report.

Christine Montague

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Christine Montague Town Board Member Report March 2026

NY Association of Towns Training School and Annual Meeting, Feb 15-17

I shared documents and slides from all the presentations with the rest of the Board. Major takeaways: Resolutions having to do with grant applications need to be unanimous for funding agencies to take them seriously. Also, we should become a Pro-Housing Community.

Sessions Attended

- Developing an Effective Budget and Analyzing Financial Condition
- The Evolving Landscape of Solar and Wind facilities: Taxes, Siting, and Municipal Agreements
- Creating Your Award-Winning Funding Quilt
- Fundamentals of Collective Bargaining in the Public Sector
- Proactive Planning for Long-Term Infrastructure Success
- 250 Years of Land Use Regulations - What We Lost
- Housing Needs Assessments: A Road Map to Addressing Housing Needs in Your Community
- Boosting Grant Success: How Small Towns Can Best Position Themselves for State and Federal Funding

Lansing Housing Authority, Feb 23

- We met the new maintenance supervisor at Woodsedge. He is getting quotes for cameras for outside entrances and the hallways, and for new cabinets for the apartments. New laundry machines are on their way.

Tompkins County Youth Services Advisory Board, Feb 23

- We had a presentation by the director of Youth Employment Service at Ithaca Youth Bureau. The Youth Counselor Ambassadors (YCA) went to a youth leadership forum at the State Assembly. YCA has three areas of focus - mental health, food insecurity, and homelessness. They sent surveys to Ithaca schools to determine where support is needed in these three areas.
- New county legislators visited youth services to understand their work.
- County Youth Services will have Community Cafes in the localities to communicate with youth and parents in each town.

Conservation Advisory Council, March 4

- Ashley Seyfried from Southern Tier Regional Board came to help identify actions the Town has taken and actions that can be taken for us to become designated a Climate Smart Community. Ruth Groff will help Ashley and the CAC obtain documentation for the program.

Joseph Wetmore

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Joseph Wetmore Town Board Member Report March 2026

Conference Report — New York Association of Towns 2026 Annual Meeting & Training School

February 15 – 17, 2026, New York Marriott Marquis, New York, NY

I attended a series of sessions at the 2026 Annual Meeting & Training School hosted by the New York Association of Towns (NYAOT). The conference theme was *Legacy in Motion: From Strong Foundations to Bold Futures*, celebrating 250 years of local leadership and providing practical training for municipal officials.

Fiscal Oversight Responsibilities of the Governing Board

Presenter: William D. Naylor, CIA, Auditor 2, Office of the NYS Comptroller, LGSA Division

William D. Naylor provided an in-depth overview of the governing board's fiscal oversight responsibilities. He discussed budget development and monitoring, interim financial reporting, audit of claims procedures, and annual audit requirements. Mr. Naylor emphasized the board's duty to ensure transparency, accountability, and compliance with state law. He also highlighted resources available through the Office of the State Comptroller to support municipalities in maintaining strong internal controls and sound financial practices.

Heroes & Villains of Local Government: A Field Guide for the Front Lines

Presenters: Sarah Brancatella, Deputy Director; Katie Hodgdon, Chief Counsel; Lori Mithen-Demasi, Association Counsel, New York Association of Towns

Sarah Brancatella, Katie Hodgdon, and Lori Mithen-Demasi delivered an engaging and practical session examining the day-to-day realities of local government operations. Through humor and real-world examples, they highlighted the “heroes” of municipal government—clerks, assessors, attorneys, and budget officers—while also addressing common challenges such as frequent FOIL requesters, difficult board dynamics, and last-minute submissions. The presenters offered actionable strategies to strengthen governance, improve communication, and effectively manage challenging situations.

How Towns Can Get the Most Out of an Energy Project (Crafting Good CBAs and HCAs)

Presenters: Michael Richardson, former Albany County Legislator and Energy Consultant; Shawn Grasby, Town of Mount Morris Code Officer; Kevin Campbell, EDF Renewables; Cheyenne Steria, formerly of Naturally Lewis; MRB Group

This panel provided practical guidance on navigating large-scale renewable energy projects. Michael Richardson discussed the realities municipalities face when considering energy proposals and the implications of approving or denying such projects. Shawn Grasby shared the Town of Mount Morris’s experience leveraging the Morris Ridge Solar Project for significant community benefit. Kevin Campbell offered insight from the developer perspective, and Cheyenne Steria highlighted lessons learned from wind and solar siting efforts in Lewis County. The presenters emphasized the importance of well-structured Community Benefit Agreements (CBAs) and Host Community Agreements (HCAs) to secure long-term financial and infrastructure gains for municipalities.

Red, White, and Risk Management: Planning Safe and Successful Public Events

Presenters: Peter Baynes, Executive Director, New York Municipal Insurance Reciprocal; Sarah Brancatella, Deputy Director, New York Association of Towns; Susan O’Rorke, Director of Marketing and Member Services, New York Municipal Insurance Reciprocal

Peter Baynes, Sarah Brancatella, and Susan O’Rorke outlined municipal responsibilities when planning public celebrations such as parades, festivals, and commemorative events. The presenters addressed permitting, insurance requirements, vendor and performer agreements, emergency preparedness, and liability exposure. With towns preparing for America’s 250th anniversary, the session stressed proactive planning and strong risk management practices to ensure events are safe, compliant, and successful.

The Economic Power of Parks: A Case Study from Schenectady

Presenters: Jackson LaSaro, AICP, Community Planner; Dan Shearer, PE, LEED AP, Senior Principal and Senior Environmental Engineer, Saratoga Associates

Jackson LaSaro and Dan Shearer presented a data-driven case study demonstrating how strategic park investment can produce measurable economic and environmental returns. Using the City of Schenectady as an example, they detailed how park improvements generated significant annual economic impact and an 8.6x return on investment. The presenters explained methods used to quantify these impacts, including property value analysis, visitor data tracking, input-output modeling, and tax revenue estimates. They emphasized that similar methodologies can be replicated in small- and mid-sized towns to justify park funding and strategic planning initiatives.

How Your Town’s History Can Help Shape Its Future

Presenter: Bob Provost, President & CEO, New York State Tourism Industry Association

Bob Provost discussed heritage tourism as a growing economic driver and a strategic tool for community revitalization. He explained that local history can serve as a powerful asset, fostering civic pride while generating economic activity. Mr. Provost outlined factors contributing to the growth of heritage tourism, including cultural preservation efforts, digital marketing expansion, sustainable travel trends, and increased global interest in authentic experiences. He encouraged municipalities to view historical assets not as static relics, but as catalysts for economic and community development.

Drinking Water Source Protection Program (DWSP2)

Presenters: Alyssa Bement, Environmental Analyst, NEIWPC; Tyler Bobko, Environmental Analyst, NYSDEC; Colleen Bradley, Environmental Analyst, NYSDOH Drinking Water Specialist

Alyssa Bement, Tyler Bobko, and Colleen Bradley provided an overview of the Drinking Water Source Protection Program (DWSP2). They explained that this voluntary, state-supported program offers municipalities 100 percent free technical assistance to develop and implement customized watershed protection plans. The presenters emphasized proactive protection of drinking water sources to safeguard public health, reduce future infrastructure costs, and protect environmental resources.

250 Years of Land Use Regulations – What We Lost

Presenters: Megan K. Dorritie, Esq., and Matthew A. Eldred, Esq., Harter Secrest & Emery LLP

Megan Dorritie and Matthew Eldred examined the historical development of land use regulations from colonial-era public safety laws to modern zoning practices. They discussed how regulations designed to meet mid-20th century standards may now conflict with evolving priorities such as sustainability, housing flexibility, and self-reliance. The presenters encouraged municipalities to reexamine longstanding regulations and consider reforms that better align with contemporary community values and environmental goals.

OSC’s Special District Presentation

Presenter: Elissa Sheehan, Associate Attorney, Office of the NYS Comptroller, Legal Division

Elissa Sheehan outlined the procedural requirements for establishing town special districts under Articles 12 and 12-A of Town Law. She explained the Office of the State Comptroller’s statutory approval role and reviewed common mistakes found in special district applications. The session provided practical recommendations to help municipalities avoid delays and ensure compliance prior to submission.

Q&A with the NYAOT Legal Staff

Presenters: Sarah Brancatella, Deputy Director; Lori Mithen-Demasi, Chief Counsel; Katie Hodgdon, Association Counsel; Dana Campbell, Counsel, New York Association of Towns; Dan Acquilano, Manager of Local Official Training, Office of the NYS Comptroller, LGSA Division

This interactive session allowed attendees to engage directly with experienced municipal attorneys and training officials. The panel addressed questions related to governance procedures, board authority, compliance obligations, and practical challenges faced by town officials. The discussion reinforced the importance of ongoing education, legal guidance, and collaboration to support effective local government operations.

Meet with Ruth and Shaun

Monday, February 23:3:00 – 4:00pm

Discussed revising the Fee Schedule Recommendations, as well as the Planning Department’s procedural recommendations and the questionnaire for Planning Board comments.

Planning Board

Monday, February 23:6:30 – 8:30pm

Minor Subdivision – 372 Holden Road

The Board reviewed an application from Nolan Hatfield for a minor subdivision of the 2.68-acre parcel located at 372 Holden Road (TPN 4.-1-9.21) in the Agricultural Zoning District. The proposal divided the existing parcel into two lots: Parcel A (1.61 acres) and Parcel B (1.07 acres). The Board approved the subdivision.

Site Plan Review – Verizon Lane Storage Expansion

The Board also conducted a sketch plan review for a proposed expansion of the United Storage Complex near Verizon Lane (TPN 30.-1-16.32) in the Industrial/Research (IR) Zoning District. The project proposes the construction of a 40' x 70' (2,800-square-foot) cold storage building on a vacant quarter-acre lot located between existing storage buildings. The Planning Board scheduled a public hearing for March to gather public input on the proposal.

Other Business

During the Other Business portion of the meeting, Jerry Goodenough, representing TeraWulf, provided a general presentation on the company’s plans for its Lansing property. The overview included discussion of the size of the site, infrastructure improvements, potential new buildings and solar facilities, leasing of parcels, building dimensions, landscaping and aesthetics, power and transmission infrastructure, broadband, battery storage, cooling systems, noise considerations, water use, and potential job creation and work shifts. No action was taken, as no application is currently before the Board.

Operations & Code Revision Committee Monthly Meeting

Wednesday, February 25·10:00am – 12:00pm

The committee held a general discussion regarding local noise regulations and what types of activities and impacts such laws should address. Members discussed potential sources of noise, how such regulations might be structured, and considerations for enforcement and applicability within different zoning districts.

Monthly Check-In | Lansing Smart Growth Zoning Update

Tuesday, March 3·10:00 – 11:00am

The committee discussed the current status of the grant and reviewed the various requirements associated with it. Members confirmed that responsibilities for completing the required tasks and reporting obligations were being addressed by the appropriate individuals. The Board also discussed upcoming public participation efforts related to the project and emphasized the importance of engaging the Zoning Advisory Committee more actively in the process.

Pacer AI

Monday, March 9·12:00 – 1:00pm

I participated in a Zoom call with representatives from Pacer AI, who demonstrated the capabilities of their platform for analyzing patterns of movement and visitation within a community. The demonstration focused on Meyers Park and highlighted the types of data the program can generate regarding park usage.

The presentation included estimates of visitor volume, peak usage periods, the busiest days and hours, and the general geographic origins of visitors. Such information could help the Town better understand how Meyers Park is used and support future planning, management, and investment decisions related to the park.

Parks, Recreation, and Trails Working Group

Thursday, March 12·9:30 – 10:30am

The Working Group received an update on the Greenway Trail Comprehensive Plan, including discussion of potential connections between the Town and the Village. The Working Group also discussed next steps for the trail segment between the school and Meyers Park, including advancing the project from conception to the development of design drawings.

Joe also reported:

Historic Markers: He requested the Board's support to apply for two new historic markers through the Pomeroy Foundation. One would honor 19th-century abolitionists at the "Federal House," and the other would recognize a former slave who lived in the community.

Ruth Groff

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Ruth Groff
Supervisor Report
March 2026

My job envelops all aspects of town business, engaging with taxpayers, overseeing day-to-day administration, meetings with external organizations and internal committees, personnel issues, and coordinating the Town Board meeting agenda with the Town Clerks.

I continue to oversee the Planning Department, but I rely on the professional input from MRB Group and current staff.

I continue to act as the grant administrator for the Zoning Update grant from the New York Department of State.

I have been a member of the negotiating team for the Yellow Barn Solar (YBS) project, with guidance from Matt Eldred at the law firm of Harter, Secrest, & Emery. Matt has a state-wide reputation of being one of the best attorneys specializing in energy. Together with Joseph Wetmore and the team from Groton, we are in the final stretch of the process with YBS and the New York State Office of Renewable Energy Sitings (ORES).

EXTERNAL COMMITTEES/ORGANIZATIONS:

Group of Six: February 12, 10am

This group is comprised of the Supervisors and Mayors from the six municipalities that utilize and have an agreement with the Ithaca Area Wastewater Treatment Facility (IAWTF).

An update was given as to the status of the Department of Environmental Conservation's (DEC) determination that the IAWTF is out of compliance with certain standards related to phosphorous. The IAWTF has engaged an outside firm to perform a year-long study to analyze the output from the plant and other sources that may contribute to noncompliance. CSI will also be engaged in the study.

The Mayor of the Village of Cayuga Heights (VCH) discussed the timing of sewer rate increases. The villages' fiscal year is June through May, and the towns are on a calendar year, so when the VCH increases their rates in June, it has historically created a problem for the towns in terms of the towns' budgets. The mayor explained that they can do nothing to change their billing cycle, but she did give an estimate that the increase may be in the 10%-12% range for this year.

The group reviewed the 2003 Intermunicipal Agreement, which expires on May 15, 2026. Rich DePaolo discussed a few of the clauses that should be addressed, either through clarification or modification. All in all it is a rather short agreement and they should be able to update it in time for the May 15th timeline. The next meeting was set for April 16, at 1pm.

Ithaca Tompkins County Transportation Council – Policy Committee: February 17, 1pm

Nathaniel joined me in attending this meeting virtually. Among other agenda items that were primarily administrative in nature, the 2026-2027 Unified Planning Work Program (UPWP) was approved. This UPWP includes use of carry-over Federal Highway Association (FHWA) funds of \$6,000 for Lansing Footpaths Design and Liability Study. Also included in current FHWA funds is \$5,000 for a Lansing Greenway Signage and Wayfinding Study, and \$4,000 "in cooperation with Tompkins County and the Town of Lansing, the ITCTC will contract with a qualified attorney to conduct a preliminary legal analysis of the status of ownership of the (currently inactive) rail line along the East shore of Cayuga Lake from Salt Point to the Simms-Jennings preserve, and research other rail trail issues."

Elected Officials: March 5, 8:30am

Elected Officials is a monthly meeting of elected officials in the county (mayors, supervisors, and county administrator.

Southern Cayuga Lake Intermunicipal Water Commission (Bolton Point [BP]):

- **Personnel and Organization Committee:** February 25, 1pm

The committee approved the January minutes, then heard reports from the Shop Steward, Production Manager, Distribution Manager, Finance Manager, Human Resources Manager, and General Manager. The Shop Steward had nothing new to report. The Production and Distribution Managers shared lists of training

courses that their staff attended. The General Manager told of events that he and his staff participated in, as well as upcoming professional events that BP attends or participates in.

- **Budget and Finance Committee:** March 5, 3:45pm

The 2025 fiscal year is closed and the audit is scheduled for April. There were no questions about the vouchers.

- **Commissioners' Meeting:** March 5, 4:00pm

The Commissioners approved the February minutes, then heard reports from the Production Manager, Distribution Manager, Finance Manager, Human Resources Manager, and General Manager. The Production and Distribution Managers shared lists of training courses that their staff attended. The General Manager told of events that he and/or his staff participated in, as well as upcoming professional events that BP attends or participates in. Agendas for all Commissioners' meetings are found on the Bolton Point website:

<https://www.boltonpoint.org/commission-meeting-packets>

Town Supervisors: March 9, 10am

The meetings are generally without an agenda but rather are a forum for Town Supervisors within Tompkins County to meet and discuss issues that are faced by Supervisors, sharing lessons-learned.

Technical Assistance Session, Tompkins County: March 12, 10am

Representatives from Tompkins County reviewed and explained the municipal template for emergency preparedness plans. The County developed their plan and have distributed that template for the municipalities to devise their individual plans in coordination with the county.

INTERNAL COMMITTEES AND/OR MEETINGS:

February 18 – I met with Matt Eldred from Harter, Secrest, & Emery to discuss the Yellow Barn Solar project Host Community Agreement (HCA) payment schedule.

February 19 – Monthly update from the construction manager for the Department of Public Works (DPW) facility. Agenda items for these meetings include communication, quality, contract documents, cost & billing, schedule, site logistics & mobilization, submittals, and Requests for Information (RFI). The project is substantially on track with the milestone schedule.

February 23 – Joseph Wetmore and I met with Shaun Logue from MRB Group to discuss Planning Board schedules and updating fee schedules. Shaun agreed to send his list of recommendations for Planning Department and Planning Board.

February 24 – I met with Bud Shattuck from MRB Group to brainstorm on ideas for development in Lansing. Bud has a long history with Lansing and knows it very well, so his insights are respected. I have been meeting with him every few months over the past couple of years to bounce ideas off him and to hear his thoughts on possible development in Lansing.

February 24 – **Personnel Management Committee** – The agenda and points of discussion included: Clothing Allowance Policy; review new job descriptions for Director of Parks and Recreation, and Assistant Director of Parks and Recreation; and a brief discussion on the Social Media Policy for the Town.

February 25 – **Operations and Code Revision Committee** – The committee began discussions on developing a noise law for the Town of Lansing. The committee is looking at ordinances from other municipalities of similar size and demographics and ultimately created a list of topics to be covered in such a law. We decided that we would consult Guy Krogh to see what noise laws he was familiar with, and which ones he felt were successful. We all agreed that a few public input sessions were critical for such an endeavor.

March 2 – Department heads and Jordan, the new Facilities Maintenance Director, met to discuss the newly formed process and maintenance of the budget for this position within the Department of Public Works.

March 3 – Monthly check in with the state and with Colliers regarding contract compliance for the Smart Growth Zoning Update. The representative from the State was unable to attend, but the Colliers contractors and Joe and I met anyway to settle on plans for the next Zoning Advisory Committee (ZAC) meeting and public participation event on March 25. Joe requested that the consultants include the entire committee on the details of the postcard that is to be sent to all landowners in Lansing (outside of Village), as well as the issues to be covered in the public survey.

Ruth also reported:

Zoning Advisory Open House (ZAC): The ZAC Open House on March 25th is at 6:30 pm at the Town Hall. This event will be an informal open house with a small presentation. Postcards will be mailed to all residents (outside the Village) today. All documents are posted on the ZAC committee page on the Town’s website.

Septic System for Scoops (104 Auburn Road) – Mike Moseley

- \$10,000 was approved in 2025 for this project – goal to stay on budget
- Bathrooms are normally open during Scoops hours

Councilperson Judy Drake inquired whether it would be possible for the bathrooms to be accessible to the public (outside of Scoops operational hours).

- Would need to confirm if system could handle an increased capacity
- Building modifications would be required
- Suggested the trails committee develop a formal plan for a public bathroom for the trails

Brickyard Road Water Main Replacement – Mike Moseley

- Bids look favorable
- Should have information ready for the April Town Board meeting

WORK SESSION MEETING ITEMS OF DISCUSSION

Board of Ethics – Determine interview committee for vacancy

The following people will be on the interview committee:

- Christine Montague, Councilperson
- Laurie Hemmings, Councilperson
- Jamie Ferris, Board of Ethics Chairperson
- Debbie Munson, Town Clerk or Jessie Hall, Deputy Town Clerk

Committee Charges

- Operations and Codes Review Committee
- Personnel Management Committee
- Parks, Recreation and Trails Committee

Guy will be drafting updates and appreciates input from committees.

Non-Profit Organizations – Agreements

- Friends of Salt Point
- Friends of Lansing Center Trails
- Lansing Historical Association

Town Board will review agreements and then Ruth will send to each organization to review. Additional discussion at the next Town Board meeting.

Town Code Chapter 7-9 – Procedural Rules, Two Step Process

1. Make immediate “low-hanging fruit” ministerial changes
2. Possibly move procedural guidelines from local law to board policy
 - a. Allows for easier future updates without public hearings

Town Hall Quarterly Meetings

- Begin in April with Ruth and Judy – date to be determined
- 6:30 pm – 7:30 pm
- Open forum – round table discussion

Reserves Policy – Updated

Ruth gave the Town Board the updated policy for review and discussion. She added reserve funds for water and sewer districts. It is basically an “insurance” policy for emergencies. This will be discussed more at the next meeting.

Administrative Position Code/Planning Office

Town Board agreed to advertise for Administrative Level 1 position in the Code/Planning Office.

MOTION TO ENTER EXECUTIVE SESSION

Councilperson Joseph Wetmore moved to **ENTER EXECUTIVE SESSION TO DISCUSS MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON /CORP, OR MATTERS LEADING TO SAID DISMISSAL, REMOVAL, PROMOTION, APPOINTMENT, EMPLOYMENT, DISCIPLINE, DEMOTION, OR SUSPENSION AT 8:31 PM.**

Supervisor Ruth Groff seconded the motion.
All in Favor – 5 Opposed – 0

MOTION TO EXIT EXECUTIVE SESSION

Councilperson Joseph Wetmore moved to **EXIT EXECUTIVE SESSION AT 9:33 PM.**
Supervisor Ruth Groff seconded the motion.

All in Favor – 5 Opposed – 0

MOTION TO ADJOURN MEETING

Councilperson Joseph Wetmore moved to **ADJOURN THE MEETING AT 9:33 PM.**
Supervisor Ruth Groff seconded the motion.

All in Favor – 5 Opposed – 0

Minutes taken by the Deputy Town Clerk and executed by the Town Clerk. Executive Session minutes were taken by Guy Krogh, Town Counsel, and executed by the Town Clerk.

Respectfully submitted,

Jessica L. Hall
Deputy Town Clerk