

Board of Ethics Meeting
April 9, 2026, 6 p.m.
Lansing Town Hall Board Room

Present: Jamie Ferris, Cynthia Lion, Gregg Travis, Diane Withiam, with attorney Guy Krogh

6:01 p.m., J. Ferris calls meeting to order.

Re: minutes of 4/2/26. G. Travis moves to approve minutes of meeting of 4/2/26. C. Lion seconds. Motion approved.

J. Ferris reports that a letter approved by the BOE was sent to a recent querent and filed with the Town.

G. Krogh notes that a prior querent made a FOIA request regarding documents involving the BOE's decision. Such documents are not subject to FOIA.

6:05 p.m. Motion to move to Executive Session to discuss a query and letters from others bringing information to the BOE's attention. C. Lion moves to commence Executive Session. G. Travis seconds. Motion approved.

6:48 p.m. Motion to leave Executive Session. Motion by C. Lion. Second by G. Travis. Motion approved.

G. Krogh seeks input from the BOE in regard to describing the process by which town officials and employees may seek advice concerning ethical issues. G. Krogh notes that officials and employees should be encouraged to first self-assess whether they have a conflict that interferes with undertaking their role or duty as an official or employee. Second, officials and employees may consult the town attorney or an outside municipal law attorney (with the approval of their department head). Third, officials and employees may seek the advice of the BOE. In addition, officials and employees should be advised that if one submits a request for an advisory opinion or especially a complaint about the ethical conduct of another, one should include relevant facts as well as a reference to the code section alleged to be violated. The BOE supports G. Krogh's proposal. J. Ferris notes that along with providing this recommended procedure, town officials and employees will benefit from training about ethical conduct pursuant to the Town's Code of Ethics.

Next meeting is not yet scheduled, but it is likely the BOE will need to meet in June.

7:00 p.m. J. Ferris moves to adjourn. G. Travis seconds. Motion approved.

Respectfully submitted, Diane Withiam, Secretary BOE